

**Private and confidential**

**School Public Health Service  
Single Point of Access**

Kent Community Health NHS Foundation Trust  
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February 2020

**Letter reference:** TLM Year 10 Parent Letter 2020

Dear Parent / Carer

In line with government policy, the School Public Health Service offers children in year 10 the opportunity to complete a simple, secure, online questionnaire about their health, wellbeing and lifestyle choices and behaviour. This questionnaire will help to identify any support your child may need to help them feel more prepared and able to cope with their transition into adulthood.

After the questionnaire has been completed, the School Public Health Team may arrange to see your child to offer health advice, information and support as a result of their feedback or at their request.

All personal information collected from this questionnaire will be treated as confidential and held securely to meet with data protection requirements - unless your child identifies a safeguarding concern.

All data will be anonymised and then shared with your child's school. This will enable them to target healthcare action plans to meet the specific needs of the school community. Schools will not be able to identify individual children from this data. The anonymous data may also be shared with other agencies to help improve services.

If you have any concerns or worries you wish to discuss, or just want further information, please contact the team, available Monday to Friday, 8am to 6pm, via the details at the top of this letter.

Trust HQ The Oast, Unit D, Hermitage Court, Hermitage Lane, Barming, near Maidstone, Kent ME16 9NT

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*Details about the information we collect from you, what we do with it and how it may be shared can be found in the leaflet: What happens to personal information held about you? Which you can find online: [www.kentcht.nhs.uk/personalinfo](http://www.kentcht.nhs.uk/personalinfo)*

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Cathie Burton', written in a cursive style.

**Cathie Burton**  
Head of School Public Health and Immunisation Service